

**THE ELEVENTH JUDICIAL CIRCUIT
MIAMI-DADE COUNTY, FLORIDA**

**CASE NO. 21-2
(Court Administration)**

**ADMINISTRATIVE ORDER
NO. 21-71**

**IN RE: ESTABLISHMENT OF AND
APPOINTMENT TO CIRCUIT (TRIAL)
COURT ADMINISTRATOR SELECTION
COMMITTEE FOR THE ELEVENTH
JUDICIAL CIRCUIT OF FLORIDA**

WHEREAS, pursuant to Rule 2.215(d), of the Florida Rules of General Practice and Judicial Administration, each circuit court administrator (commonly referred to as Trial Court Administrator) shall be selected by the chief judge subject to concurrence by a majority vote of the circuit and county judges of the respective circuits; and

WHEREAS, in view of the impending retirement of the current Trial Court Administrator for the Eleventh Judicial Circuit, there is a need to select her successor; and

WHEREAS, the Circuit is accepting applications for the position of Trial Court Administrator from January 10, 2022 through February 11, 2022; and

WHEREAS, to assist in the selection of the next Trial Court Administrator for the Circuit, the undersigned deemed it appropriate to establish a selection committee to be comprised of the Administrative Judges of the respective judicial divisions in the Circuit, the General Counsel of the Circuit and the Chief Deputy Court Administrator of the Circuit; and

NOW, THEREFORE, pursuant to the authority vested in me as Chief Judge of the Eleventh Judicial Circuit of Florida, under Rule 2.215, of the Florida Rules of General Practice and Judicial Administration, it is hereby **ORDERED**:

1. **Establishment and Purpose.** The Trial Court Administrator Selection Committee for the Eleventh Judicial Circuit ("Selection Committee) is hereby established to assist the undersigned in the selection of the next Trial Court Administrator.

2. **Selection Committee Members.** The following Administrative Judges, General Counsel, and Chief Deputy Court Administrator are hereby appointed to serve on the Selection Committee, with Judge Lisa Walsh serving as the chairperson:
 - a. Judge Lisa Walsh, Chair
 - b. Judge Jennifer D. Bailey
 - c. Judge Samantha Ruiz Cohen
 - d. Judge Yvonne Colodny
 - e. Judge Robin Faber
 - f. Judge Carroll J. Kelly
 - g. Judge Gordon Murray
 - h. Judge Orlando A. Prescott
 - i. Judge Bertila Soto
 - j. Judge Andrea R. Wolfson
 - k. Patricia Gladson, General Counsel
 - l. Sandria Garcia, Chief Deputy Court Administrator
3. **Selection Committee Responsibilities.** The Selection Committee will be responsible for screening, interviewing, and making recommendations to the undersigned regarding the selection of individuals qualified to serve as Trial Court Administrator for the Circuit.
4. **Staff Support.** The Administrative Office of the Court will provide supportive services to the Selection Committee.
5. **Legal Advice.** The Office of the General Counsel will provide legal assistance to the Selection Committee, as needed.

This Administrative Order shall take effect immediately upon execution.

DONE AND ORDERED in Chambers at Miami-Dade, Florida, this 29th day of December, 2021.

**NUSHIN G. SAYFIE, CHIEF JUDGE
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA**