

THE ELEVENTH JUDICIAL CIRCUIT
MIAMI-DADE COUNTY, FLORIDA

CASE NO. 03-1
(Court Administration)

IN RE: ESTABLISHMENT OF AND)
APPOINTMENTS TO COURT)
TECHNOLOGY ADVISORY)
COMMITTEE FOR THE ELEVENTH)
JUDICIAL CIRCUIT)

ADMINISTRATIVE ORDER
NO. 03-09

WHEREAS, in June 2001, the Trial Court Technology Committee was charged with the responsibility of designing a long-range strategic plan to coordinate present and future technology development in the Florida trial courts; and

WHEREAS, additionally, the Trial Court Technology Committee was directed to provide technical guidance and consultation to the Supreme Court of Florida and the Office of the State Courts Administrator regarding information systems development and operational standards, policies, and procedures relating to automation in Florida's trial courts; and

WHEREAS, the purpose of these directives was to bring standardization and automation to trial court technology to ensure maximization of economies as to the limited resources available for technology, and would ensure that the needs of the judicial branch, its partners in the judicial system, and the needs of the public are met in regards to access to accurate trial court data and information; and

WHEREAS, the Trial Court Technology Committee has completed its assessment of judicial system needs and has inventoried the technology infrastructure in the judicial branch; and

WHEREAS, at a joint meeting held on October 25, 2002, the Florida Courts Technology Commission and the Trial Court Technology Committee approved a Functional Requirements Document, Technical Standards, and a statewide Strategic Plan (collectively the "Technology Documents"); and

WHEREAS, the Florida Courts Technology Commission also recommended that the Chief Justice establish through an administrative order the manner in which the Technology Documents will be implemented; and

WHEREAS, pursuant to Administrative Order No. AOSC03-16, entitled “Adoption of Functional Requirements, Technical Standards and Strategic Plan”, the Chief Justice ordered, inter alia, (1) each circuit court and clerk of the court that undertakes to develop new data systems and/or upgrades to existing hardware and software for the storage and maintenance of trial court data and records to adhere to the Technology Documents; (2) prior to implementation of such undertaking, each judicial circuit to submit the specifications to the Florida Courts Technology Commission to ensure the system’s compliance with the Technology Documents; (3) each judicial circuit to develop a strategic plan, consistent with the statewide Strategic Plan, to be submitted by October 1, 2003 to the Florida Courts Technology Commission for approval; and (4) each year thereafter, by October 1st, each judicial circuit to develop an annual operational plan to be presented to the Florida Courts Technology Commission for approval; and

WHEREAS, in order to carry out the mandate of the Administrative Order, there is a need to establish a Court Technology Advisory Committee for the Eleventh Judicial Circuit with specific duties and responsibilities;

NOW, THEREFORE, pursuant to the authority vested in me as Chief Judge of the Eleventh Judicial Circuit of Florida under Rule 2.050 of the Florida Rules of Judicial Administration, it is hereby ordered that:

1. **Establishment**. The Court Technology Advisory Committee (“CTAC”) is established.
2. **Appointees**. The following individuals are appointed to serve on the CTAC:
 - Judge Arthur Rothenberg, Co-Chair
 - Judge Mercedes Bach, Co-Chair
 - Judge Judith Kreeger
 - Judge Scott Silverman
 - Judge Alex Ferrer
 - Judge Gisela Cardonne Ely
 - Judge Michael Chavies
 - Judge Lester Langer
 - Judge Deborah White-Labora
 - Judge Christina Pereyra-Shuminer
 - Judge Steven Leifman
 - Judge Orlando Prescott
 - Linda Kelly Kearson
 - Anne T. Herriott
 - Jennifer Glazer Moon
 - Sharon Olsen Abrams

3. **Duties and Responsibilities**. The duties and responsibilities of the CTAC will be as follows:

- Develop and recommend to the Chief Judge and Court Administrator standards and policies for implementing new technologies, system security and system support, consistent with the overall policy of the Supreme Court of Florida.
- Develop a strategic plan for implementation in this Circuit that is consistent with the Statewide Strategic Plan and the provisions set forth in Supreme Court of Florida Administrative Order.
- Promote orientation/education/training programs on technology and its effective utilization in the trial court environment for both end-users and support staff.
- Review any other issues relating to technology referred to the CTAC by the Chief Judge and/or Court Administrator.

4. **Staff Support**. Staff support for the CTAC will be provided by Court Information Technology Services ("CITeS").

This Order shall take effect immediately upon execution and shall remain in effect until further order of the Court.

DONE AND ORDERED in Chambers at Miami-Dade, Florida, this _____ day of _____, 2003.

**JOSEPH P. FARINA, CHIEF JUDGE
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA**