

**THE ELEVENTH JUDICIAL CIRCUIT
MIAMI-DADE COUNTY, FLORIDA**

**CASE NO. 08-2
(Court Administration)**

**ADMINISTRATIVE ORDER
NO. 08-22**

**IN RE: DESIGNATION OF COUNTY
COURT JUDGE NURIA SAENZ AS
CHAIRPERSON AND APPOINTMENT OF
SCHOOL BOARD REPRESENTATIVE
PERLA TABARES-HANTMAN AS THE
CITIZEN APPOINTMENT TO THE
CANVASSING BOARD FOR THE TOWN
OF MIAMI LAKES**

WHEREAS, the Town of Miami Lakes has scheduled a General Election for Tuesday, October 7, 2008; and

WHEREAS, pursuant to Sections 102.141 (1) and (1)(d), Florida Statutes the Chief Judge has two appointments to the Town of Miami Lakes Canvassing Board; one such appointment being a County Court Judge, the other a citizen appointment;

NOW, THEREFORE, pursuant to the above referenced statutory authority and the authority vested in me as Chief Judge of the Eleventh Judicial Circuit of Florida, the **Honorable NURIA SAENZ** is hereby designated to serve as Chairperson of the Town of Miami Lakes Canvassing Board for the General Election to be held on Tuesday, October 7, 2008.

Furthermore, **School Board Representative, PERLA TABARES-HANTMAN**, having been selected by the Town Council of the Town of Miami Lakes to serve as the citizen appointment, is hereby appointed to serve in such capacity.

In such capacities, Judge Saenz and Ms. Tabares-Hantman are hereby authorized to sign all documents pertaining to said election as required or as authorized by law and to attend all pertinent Canvassing Board activities as set forth in the Canvassing Board Schedule attached hereto.

DONE AND ORDERED in Chambers at Miami-Dade, Florida, this _____ day of September, 2008.

**JOSEPH P. FARINA, CHIEF JUDGE
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA**

**CANVASSING BOARD SCHEDULE
MIAMI LAKES GENERAL ELECTION - OCTOBER 7, 2008**

SCHEDULE

DATE/TIME	LOCATION	ACTIVITY	ATTENDANCE
Monday, 09/29/08 10:00 a.m.	Miami-Dade County Elections Department 2700 NW 87th Ave. Miami, FL	1. Logic and Accuracy Test of the touch screen and optical scan voting systems to be used for precincts, early voting and paper ballots	All Canvassing Board Members or one designated Canvassing Board Member
Tuesday, 10/07/08 Canvassing: 6:00 p.m. to Completion	Community Center West 15151 Montrose Road Miami Lakes, FL	1. Pre-count Logic and Accuracy Test of the optical scan system used for paper ballots. 2. Absentee ballot opening and processing (as needed). 3. Duplication of ballots (as needed). 4. Canvassing of presumed invalid absentee ballots. 5. Provisional ballots processing. 6. Tabulation of results. 7. Certification of Unofficial Results.	All Canvassing Board Members
Thursday, 10/09/08 4:00 p.m. to completion	Community Center West 15151 Montrose Road Miami Lakes, FL	1. Provisional ballots processing, if needed. 2. Certification of Official Results, including Provisional. 3. Post-count Logic and Accuracy Test of the optical scan system used for absentee and provisional ballots.	All Canvassing Board Members

Canvassing Board Members:

TBD, County Court Judge, Chairperson
TBD, Residential Councilmember, Member
Debra Eastman, Town Clerk, Member