

**THE ELEVENTH JUDICIAL CIRCUIT
MIAMI-DADE COUNTY, FLORIDA**

**CASE NO. 11-2
(Court Administration)**

**ADMINISTRATIVE ORDER
NO. 11-06**

**IN RE: DESIGNATION OF COUNTY
COURT JUDGE NURIA SAENZ AS
THE SUBSTITUTE MEMBER OF THE
CANVASSING BOARD OF MIAMI-
DADE COUNTY, FLORIDA**

WHEREAS, pursuant to Section 102.141, Florida Statutes, the chair of the board of county commissioners or a member of the board of county commissioners shall serve as a member of the county canvassing board for elections; and

WHEREAS, in the event the chair or a member of the board of county commissioners is unable to serve as a member, the chief judge of the circuit in which the county is located shall appoint as a substitute member a qualified elector of the county who is not a candidate with opposition in the election(s) being canvassed ("Substitute Member"); and

WHEREAS, inasmuch as the Chair of the Board of County Commissioners nor a member of the Board of County Commissioners for Miami-Dade County, Florida is able to serve, the **HONORABLE NURIA SAENZ** has agreed to serve as the Substitute Member;

NOW, THEREFORE, pursuant to the authority vested in me as Chief Judge of the Eleventh Judicial Circuit of Florida, Judge Nuria Saenz is hereby designated to serve as the Substitute Member of the Canvassing Board of Miami-Dade County, Florida for the following Special Elections scheduled to be held on Tuesday, February 8, 2011:

1. Special Election for State House Seat 103.
2. Special Election for State Senate Seat 33.
3. Special Election for El Portal, Florida Councilperson Seat 3.

In such capacity, Judge Saenz is hereby authorized to sign all documents pertaining to the elections or as required or as authorized by law.

DONE AND ORDERED in Chambers at Miami-Dade County, Florida, this 7th day of February, 2011.

**JOEL H. BROWN, CHIEF JUDGE
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA**

**MIAMI-DADE COUNTY CANVASSING BOARD
SPECIAL PRIMARY ELECTION
FEBRUARY 8, 2011**

The Miami-Dade County Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 N. W. 87th Avenue, Miami, Florida, for the following Special Primary Election activities:

DATE/TIME	ACTIVITY	ATTENDANCE
Wednesday, 1/26/11 10:00 a.m.	1. Logic and accuracy test of the optical scan and touch screen voting systems to be used for absentee, early voting, and precinct ballots	The Supervisor of Elections will serve as the designated Canvassing Board Member
Tuesday, 2/1/11 8:00 to 10:00 a.m.	1. Public Inspection of absentee ballots 2. Pre-count logic and accuracy test of the optical scan system used for paper ballots	Canvassing Board does not need to attend for item 1 The Supervisor of Elections will serve as the designated Canvassing Board Member for item 2
Wednesday, 2/2/11 through Monday, 2/7/11, 8:00 a.m. to completion Canvassing 10:00 a.m.	1. Absentee ballots opening and processing starts and continues as needed 2. Duplication of ballots (as needed) 3. Canvassing of presumed invalid absentee ballots starts and continues as needed	The Supervisor of Elections will serve as the designated Canvassing Board Member for items 1 and 2 All Canvassing Board Members must attend for item 3
Due to a low quantity of returned absentee ballots, the canvassing of ballots is cancelled from Wednesday, 2/2/11 through Monday, 2/7/11. Canvassing will continue as scheduled below on Tuesday, 2/8/11, at 6 p.m. to completion.		
Tuesday, 2/8/11 Canvassing: 6:00 p.m. to completion	1. Absentee ballots opening and processing continues (as needed) 2. Duplication of ballots (as needed) 3. Canvassing of presumed invalid absentee ballots 4. Provisional ballots processing 5. Tabulation of results 6. Release of <u>Unofficial</u> results after 7 p.m.	The Supervisor of Elections will serve as the designated Canvassing Board Member for items 1 and 2 All Canvassing Board Members must attend for items 3 through 6
Thursday, 2/10/11 Canvassing: 4:00 p.m. to completion	1. Provisional ballots processing, if needed 2. Certification of <u>Official</u> results, including Provisionals 3. Post-count logic and accuracy test of the optical scan system used for absentee and provisional ballots 4. Audit Process starts - Race/Question and Precincts Selection for State Audit	All Canvassing Board Members must attend this session
Monday, 2/14/11 10:00 a.m. to completion	1. Audit process continues until completion	A majority of Canvassing Board Members or designees must attend these sessions

County Canvassing Board Members

Honorable Shelley J. Kravitz, County Court Judge, **Chairperson**
Honorable **TBD**, County Court Judge, **Substitute Member**
Lester Sola, Supervisor of Elections, **Member**