

**THE ELEVENTH JUDICIAL CIRCUIT
MIAMI-DADE COUNTY, FLORIDA**

**CASE NO. 26-1
(Court Administration)**

**ADMINISTRATIVE ORDER
NO. 26- 08**

**IN RE: ORDER IMPOSING SANCTIONS
ON CERTIFIED CIVIL PROCESS SERVER
ALINA NUNEZ**

WHEREAS, Rule 2.215 of the Florida Rules of General Practice and Judicial Administration places responsibility in the Chief Judge for the development of an administrative plan for the efficient and proper administration of all courts within the Circuit; and

WHEREAS, the Florida Certified Process Server Act, Florida Statutes §§ 48.25 through 48.31 (“Process Server Act”), expressly vests in the Chief Judge the authority to establish an approved list of process servers who have met the requirements for certification under the Process Server Act and the requirements set forth by the Eleventh Judicial Circuit of Florida; and

WHEREAS, the Chief Judge of the Eleventh Judicial Circuit of Florida reestablished standards and requirements governing certified process servers within the Eleventh Judicial Circuit in Administrative Order No. 24-08 pursuant to Rule 2.215, Florida Rules of General Practice and Judicial Administration; and

WHEREAS, a complaint was filed against Certified Civil Process Server Alina Nunez on September 19, 2025, for violating the standards and requirements of Administrative Order No. 24-08. After consideration of the documents, the Board has found Alina Nunez in violation of Administrative Order No. 24-08 Sections (A)(4)(b)-Making false statements or omissions to any person regarding his or her identity or legal authority to effect service of process; (A)(4)(f)-Misrepresentation as to the identity of the party receiving service or the process server who delivered the service; (A)(4)(k)-Making material misrepresentations in connection with the service of process; (A)(4)(m)-Misrepresenting one's own professional qualifications ; (A)(4)(n)-Submitting fraudulent information on any document in connection with service of process; and (A)(4)(p)-Any other practices which constitute malfeasance, misfeasance, neglect of duty, or incompetence in connection with the duties of a certified process server.

NOW, THEREFORE, pursuant to the authority vested in me as Chief Judge of the Eleventh Judicial Circuit of Florida under Rule 2.215, Florida Rules of General Practice and Judicial Administration, it is hereby **ORDERED** that:

1. Pursuant to Sections 5(c)(v), and (vi), Administrative Order No. 24-08, Alina Nunez shall be subject to the following sanctions:

- a. Suspension of certification for one (1) year, beginning upon execution of this order, after which the individual may seek reinstatement upon any conditions the Chief Judge may deem appropriate; and
- b. Requiring the certified process server certification examination to be successfully retaken following the suspension period.

DONE AND ORDERED in Chambers at Miami-Dade County, Florida this 26th day of February 2026.

**ARIANA FAJARDO ORSHAN, CHIEF JUDGE
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA**