

**THE ELEVENTH JUDICIAL CIRCUIT  
MIAMI-DADE COUNTY, FLORIDA**

**CASE NO. 18-1  
(Court Administration)**

**ADMINISTRATIVE ORDER  
NO. 18-09  
(Rescinding Administrative Order No.  
03-18)**

**IN RE: AMENDMENT TO THE  
PROCEDURES FOR PROCESSING  
FACIALLY DEFECTIVE CITATIONS**

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**WHEREAS**, Administrative Order 03-18 set forth a procedure whereby facially defective traffic citations could be amended prior to a hearing, which was consistent with the version of Florida Rule of Traffic Court 6.455 that was in effect at the time AO 03-18 was entered; and

**WHEREAS**, the current version of Rule 6.455 no longer allows amendment prior to a hearing, but instead provides that traffic citations “may be amended by the issuing officer in open court at the time of a scheduled hearing before it commences, subject to the approval of the official.”

**NOW, THEREFORE**, pursuant to the authority vested in me as Chief Judge of the Eleventh Judicial Circuit of Florida under Rule 2.215, Florida Rules of Judicial Administration, it is hereby ORDERED:

1. Citations with an invalid, incomplete, or missing statute will be entered in the Traffic Information System for processing purposes under a generic code with a description of “Unspecified Statute.” Citations with a missing statute subsection will be entered into the Traffic Information System for processing purposes under the statute with an abbreviated description of the violation preceded by the word “Unspecified.”
2. Henceforth, the amendment of defective civil traffic citations shall be done in accordance with Florida Rule of Traffic Court 6.455. Civil Traffic Infractions will automatically be set for a trial court hearing.
3. Defective criminal traffic citations shall be amended in accordance with Florida Rule of Traffic Court 6.165. These citations will be set for a court hearing following previously established procedures.

Administrative Order 03-18 is **RESCINDED** in its entirety and held for naught.

This Administrative Order shall take effect immediately upon signing and shall remain in effect until further order of the Court.

**DONE AND ORDERED** in Chambers at Miami-Dade, Florida, this 7<sup>th</sup> day of November, 2018.

**BERTILA SOTO, CHIEF JUDGE  
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA**