

THE ELEVENTH JUDICIAL CIRCUIT
MIAMI-DADE COUNTY, FLORIDA

CASE NO. 03-1
(Court Administration)

IN RE: ESTABLISHMENT OF)
PROCEDURES FOR THE SPIRIT)
TRAFFIC ELECTRONIC FILING TEST.)
_____)

ADMINISTRATIVE ORDER
NO. 03-03

WHEREAS, the Electronic Filing Committee (“E-Filing Committee”) was established on November 27, 1996 and reauthorized on June 18, 2001; and

WHEREAS, pursuant to Supreme Court of Florida Administrative Order No. AOSC02-42 (“SC Administrative Order”), the E-Filing Committee was generally charged with the task of assisting the Supreme Court of Florida and the Office of the State Courts Administrator by reviewing proposed plans to implement the electronic filing of documents and discontinuation of follow-up filings; and

WHEREAS, the E-Filing Committee was specifically tasked to review proposed plans submitted by clerks of court, pursuant to Rule 2.090, Florida Rules of Judicial Administration, for implementation of electronic filing of documents as well as subsequent documents prior to the discontinuation of follow-up filings; and

WHEREAS, an advisory committee for the Eleventh Judicial Circuit of Florida was created, consisting of representatives from the judiciary, the State Attorney’s Office, Office of the Public Defender, clerk of the court, the Administrative Office of the Courts, and private attorneys (“Advisory Committee”), to develop a proposed plan for submission to the E-Filing Committee; and

WHEREAS, the proposed plan, known as the SPIRIT Traffic Electronic Filing Test will enable attorneys, agencies, and pro se defendants to file documents online for traffic cases, (the “Test”); and

WHEREAS, the Florida Supreme Court requires a 90-day test period (“Test Period”) before giving approval for a formal release; and

WHEREAS, during this Test Period, the Advisory Committee has recommended that only a selected set of attorneys (“Test Attorneys”) will participate in the Test; and

WHEREAS, it was determined that it was necessary to establish certain procedures for the Test Attorneys to follow to ensure the effectiveness of the Test; and

WHEREAS, pursuant to the SC Administrative Order, as a part of its review of proposed plans, the E-Filing Committee must accept input from the chief judge of the circuit from which the plan is being submitted in making a recommendation to the Supreme Court regarding approval of such plan; and

WHEREAS, in order to provide such input, the court should be periodically apprized by the clerk of the court as to the progress of the Test;

NOW, THEREFORE, pursuant to the authority vested in me as Chief Judge of the Eleventh Judicial Circuit of Florida, the procedures set forth in Attachment "A" hereto, entitled SPIRIT Web E-Filing Procedures, are hereby established as the procedures to be followed by the Test Attorneys participating in the Spirit Traffic Electronic Filing Test.

Furthermore, the clerk of the court shall provide to the court a monthly status report as to the progress of the Test during the Test Period in order for the court to provide input to the E-Filing Committee prior to such Committee's recommendation to the Supreme Court regarding approval of the Test.

This Order shall take effect immediately and shall remain in effect until further order of the court.

DONE AND ORDERED in Chambers at Miami-Dade, Florida, this _____ day of _____, 2003.

JOSEPH P. FARINA, CHIEF JUDGE
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA